

**Heritage Preservation Board**  
Regular Meeting  
September 18, 2006

**New Business Item** – Book Update Steering Committee Meeting, 4:30-6:00 – see separate meeting minutes

**Miscellaneous Business**

**A. Call to Order**

Chair Grayson Marshall called the meeting to order at 6:20 p.m.

Present: Boardmembers Sallyanne Wilson, Helen Heitkamp, Nancy Curley, Marilyn River, Planner Kristin Teiche and Recording Secretary Nathalie Bamatter.

Absent: Board Members Kathy Kearley Green and Jim Adams.

***Motion/seconded Boardmembers Curley/Heitkamp (all in favor) to move item #3 to the first item of Regular Business items as a courtesy to Laura Moe and Karyn Kleinman of Custom Videos.***

**Regular Business Items**

1. Phase II: Potential Additions to Larkspur's Inventory of Historic Resources. Assign properties rated A and B in the Phase II evaluation to Board members for additional background research. Planner Teiche said of the Phase II inventory 67 properties are rated A (10) or B (57). As part of the original contract with Consultant Dan Peterson it was the work of the Heritage Board to do background research on each property and input the original DNR forms. Planner Teiche expressed some surprise about some of the properties deemed A and B as she thought that some of the historic qualities were actually constructed fairly recently. Boardmember Heitkamp will provide slides from her collection to aid in the research.
2. Possible Expansion of Downtown Historic District (on hold pending completion of inventory update).
3. Items for Board Review and/or Comment:
  - Presentation of the VHS tapes to DVD format by Custom Video Productions: Laura Moe and Karyn Kleinman also present. Ms. Kleinman explained the process of converting the original VHS tapes DVD that resulted in improved sound and color. The process that Custom Video was to go from VHS – DVCAM – DVD (Master) – DVD.

The middle step was important because the DVD Master version is of the higher quality and additional copies can be made from the master. The DVCAM is more of a long lasting process and better for preservation. The DVCAM tapes will be stored in the bank vault. Custom Video also created higher quality DVDs of the Living in Larkspur video and a copy of the 75<sup>th</sup> City Celebration. A spreadsheet of all the inventory was also provided to be stored with the tapes. The Board thanked both Laura Moe and Karyn Kleinman for going the extra step in working with the City of Larkspur and the Heritage Preservation Board and the preservation of these important video histories.

- Heritage Preservation Board policy on availability of heritage materials for reprinting and public use. After some discussion and review of research data by Boardmember Curley it was Motioned/Seconded by Heitkamp/Wilson to charge \$25.00 plus actual cost of the photo printing.
4. Update on CLASP: Boardmember Heitkamp said that at the City Council meeting held last Wednesday that the area offered to the City for its use warranted archeological investigation. Also noted was that Passinissi Nursery, who had been on a month-to-month lease, had moved from the Sloat Nursery site.
  5. Announcements and Attachments
    - Letter from Jean Bonander regarding NW Pacific Railroad Booster station: someone expressed interested in converting the Booster station into his provide home/office. Ms. Bonander politely refused saying that the Station is private City property and is actually in use by the City. The person still is pursuing the subject!
    - Public Works projected Budget and action for Alexander Avenue Bridge: FYI only
    - California Preservation Foundation Newsletter, Summer 2006: Upcoming conference.
    - Boardmember River said the City Council approved a \$15,000 loan to the Heritage Preservation Board for use of the Book Committee.
    - Planner Teiche said that revised plans for 105 King have been submitted. She also mentioned that she is currently reviewing an application for 55 Walnut and expressed concern with the improvements to the attic.
  6. Approval of minutes:  
Board Member Wilson moved, seconded by Board Member Heitkamp to approve the minutes from meeting of the July 10, 2006 Heritage Preservation Board as amended. Board Members unanimously approved this motion.
  7. Next meeting October 16, 2006

**Board Member River moved, seconded by Board Member Curley, to adjourn the September 18, 2006 meeting of the Heritage Preservation Board at 8:00pm. Board Members unanimously approved this motion.**

Respectfully submitted,

Nathalie Bamatter  
Recording Secretary